

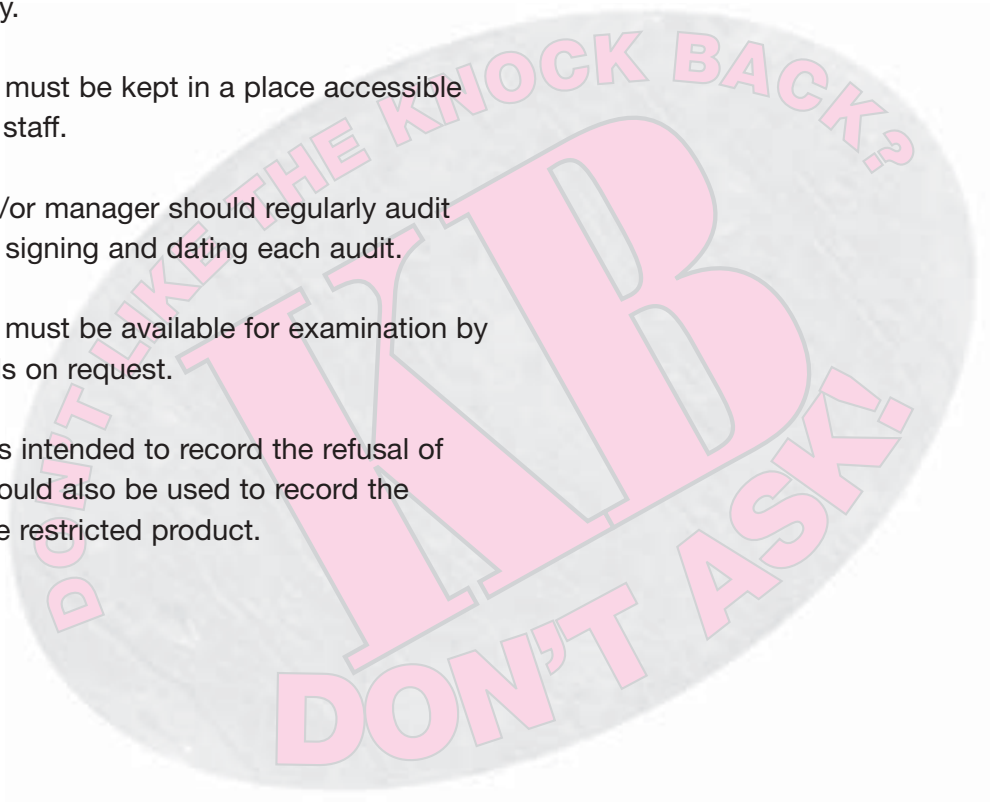
REFUSALS BOOK



Refusal Book Instructions:

- All staff must record any refusal of alcohol and date and sign the entry.
- The refusal book must be kept in a place accessible and known to all staff.
- The licensee and/or manager should regularly audit the refusal book, signing and dating each audit.
- The refusal book must be available for examination by Trading Standards on request.

Whilst the book is intended to record the refusal of alcohol sales it could also be used to record the refusal of any age restricted product.



Date	Description of young person	What did the young person ask for?	Comments	Name / Signature
02/04/05	Tall black haired male	Bottled Lager	Asked for ID, none given. Sale refused.	John Smith
				John Smith
04/04/05	Young girl, blonde hair	Bottle of Alcopops	Asked for ID, not old enough. Sale refused.	Mary Evans
				Mary Evans
10/04/05	Group of 5 male youths All looked too young	5 pints of Lager	Refused sale.	Kylie Johnson
				Kylie Johnson
<i>Audited 10/04/05 Michael Aliu</i>				<i>Michael Aliu</i>
				<i>Michael Aliu</i>
11/04/05	Young male dark haired	Pint of Bitter and Glass of Wine	Produced ID, didn't look genuine. Refused Sale.	Mary Evans
				Mary Evans

Contact Details



Liverpool Trading Standards

Liverpool Trading Standards
Regeneration
Municipal Buildings
Dale Street
Liverpool
L2 2DH
Tel: 0151 233 3002



Sefton Council

Sefton Trading Standards
3rd Floor, Balliol House
Balliol Road
Bootle
L20 3AH
Tel: 0151 934 2089 or 2090



Knowsl@y Council

Knowsley Trading Standards
Public Health and Consumer
Protection Division
Kirkby Municipal Buildings
Cherryfield Drive
Kirkby, Merseyside L32 1TX
Tel: 0151 443 4713



St. Helens
Council

St Helens Trading Standards
3rd Floor, Wesley House
Corporation Street
St Helens
WA10 1HE
Tel: 01744 456432