



# Liverpool City Council Planning Department Validation Criteria

## 15. APPLICATION FOR A LAWFUL DEVELOPMENT CERTIFICATE FOR A PROPOSED USE OR OPERATION OR ACTIVITY

### NATIONAL REQUIREMENTS (three copies unless submitted electronically)

- Completed form
- The appropriate fee
- Location plan** with application site edged red and any adjoining land owned by the applicant edged blue at scale of 1:1250 with north point.
- Such evidence verifying the information included in the application as can be provided (Statutory Declaration from person/persons with knowledge of the existing use/works carried out).
- Such other information as is considered to be relevant to the application (bills, receipts, rent books).
- Reasons, if any, for regarding the use, operations or other matter described in the application as lawful.

### LOCAL REQUIREMENTS

- Floor plans** at 1:50 where certificate for lawful use of building sought. YES  N/A
- Floor plans and elevations** at 1:50/1:100 where certificate for lawful operations sought. YES  N/A
- Site plan** at 1:200 where certificate for lawful use of land sought. YES  N/A
- In the case of an application for a certificate of lawfulness for an proposed use of buildings and other land (made under section 192 (1)(a) of the Town and Country Planning Act 1990: The name of any use class which is considered applicable to the use existing at the date of the application. YES  N/A
- Where the application specifies two or more uses, operations or other matters the plan that accompanies the application shall indicate to which part of the land each use, operation or matter relates. YES  N/A
- A statement setting out the applicant's interest in the land, the name and address of any other person known to the applicant known to have an interest in the land and whether any person has been notified of the application. YES  N/A