

<b>Marriage Certificate - Application Form</b> <small>Liverpool Register Office, The Cotton Exchange, Old Hall Street, Liverpool L3 9UF</small>	<b>POST or COLLECT</b>	Ref. No.
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**Please complete the following details for the Marriage Certificate you wish to buy**

<b>Full Surname of the Man</b>			
<b>Full First Name(s) of the Man</b>			
<b>Any other Surname used by the Man before this marriage</b>			
<b>Full Surname of the Woman before this marriage</b>			
<b>Full First Name(s) of the Woman</b>			
<b>Any other Surname used by the Woman before this marriage</b>			
<b>Date of Marriage</b>	Day	Month	Year
<b>Place of Marriage</b> <small>Give the name and place of the Building, Church or Register Office where the marriage took place</small>			
<b>Why do you need this certificate?</b>			
<b>How many copies do you require?</b>			

<b>Give your own full name, address and daytime telephone number</b>	Post Code: _____ Daytime Telephone: _____
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<b>Your Signature:</b>	<b>Date:</b>
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**Now please hand this form to a receptionist and MAKE SURE you keep your receipt.  
We CAN NOT issue certificates without a valid receipt  
(Certificates not collected on the due date will only be held for three months following the date of application )**

<b>Date Received:</b>	<b>Received By:</b>
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<b>Value and type of payment (attach office copy of till receipt to this form)</b>				
Cash	Cheque	Postal Order	Credit/Debit Card	<b>Current or FH</b>

<b>Action Notes</b>	<b>Serial Number(s) of Certificates Issued</b>	
	<b>Action if no certificates issued (tick all applicable boxes)</b>	
	Letter sent	
Cash refund		
Cheque requested from cash office		
Credit/Debit card refund		
Searcher Name: _____ Date: _____	Date signed: _____	