

# LIVERPOOL CYCLE FORUM MINUTES

Huskisson Room, Millennium House

4 December 2008, 5.30 pm–7.00 pm

PRESENT:	INITIALS:	REPRESENTING:
Dai Gwynne	DGw	
John Coyne	JC	LCC – Councillor
Eddie Clein	EC	LCC - Councillor (Chair)
Karen Stevens	KS	LCC – Transportation
Jayne Black	JB	LCC – Transportation
Claudia Stuerck	CS	LCC – Transportation
Gavin McLaughlin	GM	Liverpool PCT
Derek Gould	DGo	Merseyside Cycling Campaign
Don Thompson	DT	Merseyside Cycling Campaign
Richard Hebden	RH	Merseyside Cycling Campaign
Steve Cook	SC	Merseytravel
Paul Thomas	PT	Sustrans
Simon Wallis	SM	Sustrans
Jane Moore	JM	TravelWise Merseyside

	MINUTE	ACTION
1	<p><b>Introductions</b></p> <p>Introductions were made by all those in attendance.</p>	
2	<p><b>Apologies</b></p> <p>Apologies were received from the following: -</p> <p>Toby Screech            Frank Prendergast      LCC – Councillor            Mark Jones                LCC – Sport &amp; Recreation            Chris Lines                LCC – Sports and Parks            Glen Penryn-Lowe        LCC – Transportation            Phil Spick                  Littlewoods            Roland Graham            Merseyside Cycling Campaign</p> <p>Due to an increasing number of members not being able to attend the Forum on a Thursday, EC requested that Forum members are asked for dates of availability for the next Forum in March 2009.</p>	<b>KS</b>
3	<p><b>Declarations of Interest</b></p> <p>None</p>	
4	<p><b>Matters arising from previous meeting</b></p> <p>KT who sits on the Year of the Environment Steering Group is on holiday. KS stated that there is no update on the project plan. An update on programmes and projects will be circulated as soon as it is available.</p>	<b>KS</b>

	MINUTE	ACTION
5	<p><b>Year of the Environment 2009</b></p> <p>KS gave an update:</p> <ul style="list-style-type: none"> <li>• Cycling Event: KS put forward ideas and concept of a cycling event in August 2009 to promote the Liverpool Loop Line. This is likely to comprise activities in Walton Hall Park and promote use of the Loop Line.</li> <li>• Promotion: Forum members can help to promote cycling through their existing communication channels, such as websites, newsletters and other existing publications. All members to let KS know publication dates and available websites. Also the Forum are asked to let KS know of cycling events that they are holding.</li> <li>• Cycle hire scheme: KS gave an update on the tender process. LCC could not proceed with any of the proposed schemes due to the level of ongoing costs required. DGo asked whether any lessons could be learnt from cycle hire schemes running in other cities, such as Paris. KS gave some background information about Bristol (the scheme differs from how it has been reported in the media) and Edinburgh (where Edinburgh City Council is looking to self-fund a cycle hire scheme without on-street advertising). TravelWise has a bid for ERDF funding in which includes a cycle hire scheme. DGw asked whether there is any evidence on how cycle hire schemes have initiated a modal shift. DGo requested information on how the Barcelona scheme has been set up.</li> <li>• A bid for ERDF funding is currently being worked on. The concept for the cycling scheme has been approved to development and appraisal stage. The outcome of the funding bid is expected in February 2009. The scheme comprises the completion of the outstanding radial routes 3, 4, 5 and 6 and the three orbital routes. The scheme will also include a pilot project to target marketing more efficiently. Speke, as a major gateway, has been chosen for this pilot.</li> <li>• Cycling England – Cycling England offers a free advisory service for local authorities. LCC has requested advice to develop a brief for an assessment of the city centre cycle network and to assess its findings. The review of the Cycling Strategy provides an ideal opportunity to incorporate improvements to the city centre network.</li> <li>• Review of Cycling Strategy – KS stated that she hopes to submit a draft to the Executive Board in February 2009 to ask for permission to go out to public consultation.</li> <li>• Cycle Liverpool magazine: First edition came out in Sept 08 – if members would like further copies please contact KS. The next issue early April 2009. KS asked for articles and/or suggestions for articles to be sent to her. Deadline for completed articles will be mid March.</li> </ul> <p>SW suggested a 'love your bike' day for 14 February, which could involve art students to decorate bikes. KS stated that the Student Guild's cycle campaign proposes a fancy dress cycle ride which could be run along these lines and would follow this up with them. EC suggested that later in the year would be better for weather.</p> <p>DGo asked that the next Forum discuss the previous topic of how Liverpool can be a cycle demonstration city without the funding. Previously the Forum had received a table for the June Forum showing the actions being implemented by the current 6 Demonstration Towns</p>	<p><b>ALL</b></p> <p><b>KS</b></p> <p><b>ALL</b></p> <p><b>ALL</b></p> <p><b>KS</b></p> <p><b>KS</b></p>

	<b>MINUTE</b>	<b>ACTION</b>
	and those proposed by Bristol.	
<b>6.</b>	<p><b>TravelWise Campaign</b></p> <p>JM gave an update on last year's activities and the recent evaluation:</p> <ul style="list-style-type: none"> <li>• Summer cycling campaign ran from April to September. The focus was on trying to get people who cycle for leisure to take up cycling for commuting purposes.</li> <li>• The on-road cycle training offered across Merseyside has delivered excellent results with 24,000 children now having received training. Level 2 training and secondary schools is also progressing well.</li> <li>• A new route leaflet for Liverpool Loop Line is being produced by TravelWise, Sustrans and Merseyside Cycling Campaign, which will be published in 2009. PT stated that this will show access points more clearly and have other points of reference along the route. He thanked MCC for their sponsorship.</li> <li>• The cycle campaign has been evaluated through an online survey. 400 requests for cycle information have been received and an average online user time of 2 minutes shows genuine interest in information available. The evaluation will be used to target the TW campaign next year.</li> </ul>	<b>PT/JM</b>
<b>7.</b>	<p><b>Liverpool Free Wheeling Project</b></p> <p>This is a pilot project funded through Active Cities which runs until March 2009. It is delivered by Cycling Solutions. The scheme offers free cycle training and maintenance training, and the offer of having their bike refurbished or a new bike. Community centres have been contacted to ask if they would like to host a Dr Bike session as a way of promoting the scheme. The Neighbourhood Travel Team has been promoting the scheme through its contacts. The new leaflet for the scheme was distributed to all those present. Further copies and a pdf of the leaflet are available from KS.</p>	
<b>8.</b>	<p><b>Bikelt</b></p> <p>SW gave an update on :</p> <ul style="list-style-type: none"> <li>• Programme is now in its second year and is funded by Sustrans and local authorities</li> <li>• This year he is working with 5 schools: Archbishop Beck, Blessed Sacrament, Holy Name, Florence Melly and Barlows. These were chosen as they have travel plans and have received cycle training. Each school has a Bike It champion (a teacher) and a Bike It Crew (pupils). Initially the programme involves identifying barriers for pupils to cycle to school and addressing those issues. For example, at Archbishop Beck, cycle storage will be put in shortly and pupils have helped to paint the Walton Vale tunnel on the Loop Line</li> <li>• He is now stepping back from schools worked with last year and will review their continuation of the scheme in February 2009</li> <li>• DGo asked what happens when pupils leave school. SW replied that this is not the focus of the project, but that instilling a love of cycling now will encourage participants take up cycling as adults. PT also said that Sustrans has a monitoring unit who assess the effectiveness of their projects. There is a Bike It Review available on the Sustrans website (<a href="http://www.sustrans.org.uk">www.sustrans.org.uk</a>). TW have bid for</li> </ul>	

	<b>MINUTE</b>	<b>ACTION</b>
	<p>funding to commission a study with John Moores University to look at the affects of these kind of interventions and their longer term effects on road safety awareness, etc</p> <ul style="list-style-type: none"> <li>• DGo also stated that the Forum should think of ways to make cycling more appealing, particularly to women. KS said that the LCC cycle survey found that while people who have cycled for years are mostly men, there is a more even gender split for those that have recently started cycling. The TravelWise survey also received an even split of responses from males and females.</li> <li>• RH said that the Walton Vale Tunnel was lit until 2006 and asked if the lighting could be reinstated. PT is meeting with Mereyrail tomorrow on this issue. However there would be an ongoing maintenance cost of around £4k per year for the lighting. DT suggested that there could be another option for lighting the tunnel such as installing sun pipes in the road above</li> <li>• GM suggested development of contacts with sport and cycling clubs could continue the interest in cycling beyond the Bike It scheme. DT suggested SW contact Merseyside Cycling Development Group. He also noted that since the involvement of pupils in painting the tunnel, there has been no graffiti.</li> </ul>	
<b>9.</b>	<p><b>Cycle Parking</b></p> <ul style="list-style-type: none"> <li>• New specification: arising from several complaints that installed Sheffield stands are commonly used by motorcycles to park their motorbikes, LCC will have a new specification for stands incorporating a tapping rail and cycle logos. This will help with enforcement and also meet DDA requirements.</li> <li>• Rail Stations: Merseytravel now have a designated officer (Graham Rothwell) to look at rail and cycle links. KS and CS went out on site with him to identify potential improvements to cycle parking provision and signage at northern line stations. (Central line stations are to be looked at later – Graham is inviting Northern Rail to be involved). SC attends the Rail/Cycle Group which has put forward a report within Merseytravel identifying these works. TravelWise will be promoting cycle/rail next year and concentrating on specific stations. SW asked whether there is any potential to extend spaces for cyclists on Merseyrail trains. SC replied that there is a capacity issue and therefore a cost to provide this.</li> <li>• Liverpool Airport: Cycle parking lockers are available between 5:30 and 20:30 which means that is was not possible to return keys and retrieve deposits if departing and/or arriving on a later flight. Liverpool Airport has been working to solve this problem through the use of staff who operate the taxi ticketing. JM to notify the Forum when this has been agreed.</li> <li>• University of Liverpool: DGo explained that with the campus improvements the number of bike stands has been reduced and that the new barriers don't allow cyclist to pass. KS stated that Graham Pollard, the University's travel plan coordinator is aware of the issue. He has drawn up a cycle action plan which includes the installation of cycle parking, funded by car parking revenues. A BUG was recently held which discussed this action plan. DGo said this is not well advertised and asked that GP provide an update.</li> <li>• Church Alley: DGo stressed that cycle stands have not been replaced. He wanted to know whether there are any particular issues for not replacing them. RH stated that he had requested the</li> </ul>	<p><b>JM</b></p> <p><b>GP</b></p> <p><b>KS</b></p>

	<b>MINUTE</b>	<b>ACTION</b>
	cycle stands be replaced previously but received no response. JB stated that LCC Transportation will look into this.	
<b>10.</b>	<p><b>Safety Cameras/Speed Issues</b></p> <p>KS asked Dave Foulkes to attend the Forum to respond to concerns on this issue. He was not able to attend today, but will attend the next Forum. It was agreed by the Forum to postpone the discussion until then.</p>	
<b>11.</b>	<p><b>Reports</b></p> <p>CCMS report was circulated to the Forum prior to the meeting. Cycle schemes update was also circulated. RH stated that there seems to be a different view regarding Radial Route 6. KS and RH to go on site on 05/12/08.</p>	
<b>12.</b>	<p><b>Any other business</b></p> <p>PT stated that maintenance and cleaning on the Loop Line takes place during the week. However, led cycle rides often take place on the weekend which means that glass, etc may be present. He asked that everyone let him know if they are holding any weekend Loop Line events so that he can arrange for additional cleaning beforehand. DT stated that the condition of the Loop Line has improved fantastically over the last two years and SW commended the team.</p> <p>Merseyside Cycling Campaign is holding its AGM on Saturday 6 December at 10.45 at the Everyman, to be chaired by CTC.</p>	
<b>13.</b>	<p><b>DONM</b></p> <p>TBC following consultation with Forum members</p>	<b>KS</b>