

Liverpool RECORD OFFICE

MAPS AND PLANS

Plans relate to transport and to buildings and are listed in the Guide to Architectural Drawings (see leaflet 20). The maps are mainly Ordnance Survey.

ACCESS

Many of the collections held by the MRO will be affected by the Data Protection Act and are on restricted access. Details of people to contact for permission to view records are available from members of staff. Amongst the restricted papers are hospital, coroners and many charity records that contain personal information.

LIVERPOOL RECORD OFFICE, LOCAL STUDIES AND FAMILY HISTORY SERVICE

Central Library, William Brown Street, Liverpool L3 8FW

General enquiries 0151 233 5817
 0151 233 5811
Fax (Central Library) 0151 233 5886
E-mail recoffice.central.library@liverpool.gov.uk

For opening hours, some catalogues and development news, please visit our website at www.liverpool.gov.uk/archives

Appointments are not essential for viewing sources on microfilm and on microfiche. A reader's ticket is needed to request archives, books, maps, photographs and watercolours. Please bring proof of name and address. You will be asked to leave any bags in lockers before consulting original material.

Annual closure for stock-taking and special projects 3rd and 4th weeks in June.



May 2008

Liverpool RECORD OFFICE

MERSEYSIDE RECORD OFFICE GENERAL GUIDE



The Merseyside Record Office was established in 1974 to look after the records of Merseyside County Council and later the Merseyside Residuary Body. The Office also collected, and continues to collect, archives relating to more than one borough within Merseyside.

The holdings are at Liverpool Central Library. Access to the collections is through Liverpool Record Office Reading Room.



The City of Liverpool



Liverpool
**RECORD
OFFICE**

**CATEGORIES OF RECORDS-
LOCAL AUTHORITY RECORDS AND
RELATED MATERIAL**

This category is diverse in nature and includes minutes, departmental records, photographs and Lieutenancy records. The records of the Coroners Office, the Merseyside Fire Brigade and the Merseyside Passenger Transport Executive are also amongst this category of holdings.

BUSINESS RECORDS

The MRO holds the records of several notable local businesses. The most prestigious of these collections are the Walker-Cain/Peter Walker brewers archive and the archive of the Crawford Biscuit Factory. There are also records relating to banks, railways and to the utilities.

**CHARITIES/SOCIAL WELFARE
ORGANISATIONS**

This category includes the records of the League of Welldoers, the Liverpool Child Welfare Association and the records of several other local charities.

CHURCHES

All church records held at the MRO relate to non-conformist churches. The main group of records held relate to the Methodist Church but there are also some Baptist and United Reformed Church records held in the collections.



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FAMILY, PERSONAL AND PROPERTY RECORDS

On occasion, individuals have deposited deeds, correspondence and other miscellaneous material relating to families and property within Merseyside. Details can be found in the catalogues.

HOSPITAL RECORDS

There are excellent collections of hospital and other medical records held at the MRO. The most well used collection is that of Rainhill Hospital, where details of patients have survived together with photographs in many cases. Please note that medical records are closed for 100 years and administrative records for 30 years.

MERSEYSIDE DEVELOPMENT CORPORATION

The archive of the Corporation contains valuable information on the recent development of Merseyside. In particular, there is an excellent photographic collection.

POLITICAL PARTIES AND TRADE UNIONS

This is a fairly small category, but it does contain the archive of the Merseyside Communist Party and some constituency Labour Party records.

SOCIETIES AND ASSOCIATIONS

Records in this category represent aspects of life in Merseyside including the arts, science and religion. One important collection is the archive of the Merseyside Community Relations Council.

RESEARCH AND COLLECTED PAPERS

These papers relate to local history, crime and to schools.