



Request for Validation Certificate Housing Act 2004

Application is made by

Name of sponsor

AddressPostcode

Contact telephone number

The above person hereby makes an application for a Certificate of Validation for the property situated at:

AddressPostcode

Contact telephone number (at property)

**In that the property will not be overcrowded and is suitable for habitation by the person(s) named below:
(please enter the name(s) wishing to travel to or remain in the UK)**

<u>Name</u>	<u>Relationship to sponsor</u>	<u>Date of birth</u>
.....
.....
.....
.....

Coming from (country) :

Dated:

Signed:

This application must be submitted with the remittance of £60.00 to the address given below.
Please make cheques payable to Liverpool City Council.



Liverpool City Council
Public Protection
Municipal Buildings, Dale Street, Liverpool, L2 2DH
T: 0151 225 4901 F: 0151 225 6039
E: environmental.health@liverpool.gov.uk www.liverpool.gov.uk



Accommodation Certificates (Validation Certificates)

If you are bringing family members from abroad to live in this country, the Home Office may require you to obtain a Certification to confirm that your house is suitable for habitation. The report will identify whether a dwelling is suitable for habitation, being free from Category 1 Hazards (Housing Act 2004) and of adequate size to accommodate the proposed number of residents. There is a charge of £60 for an accommodation certificate.

How to Apply

The [Accommodation Certificate Application Form](#) (sometimes referred to as a Validation Certificate or Immigration Form) is available online at www.liverpool.gov.uk/Environment/Environmental_Health/index2asp

Alternatively please contact our department directly at the address listed below.

Payment of Fees

Before the house inspection is carried out it will be necessary for the inspection fee of £60 to be paid to the Council, cheques should be made payable to Liverpool City Council and sent with your application form to:

Public Protection
Municipal Buildings
Dale Street
Liverpool
L2 2DH

In the event that the house is found to be unsuitable for human habitation or that the house will become statutorily overcrowded if immigration permission is granted then a certificate will not be issued. A letter will be issued stating the reasons for refusal but there will be no refund of the inspection fee.

The property should be:

- Free of Category 1 Hazards (Housing Act 2004) hazards include: Dampness and mould growth, excess cold, falls, fire, electrical, entry by intruders, asbestos, carbon monoxide, gas
- Have adequate provision for lighting, heating and ventilation
- Have satisfactory facilities in the dwelling for the preparation and cooking of food, including a sink with a satisfactory supply of hot and cold water
- Have a suitably located water closet for the exclusive use of the occupants (if any)
- Have a suitably located fixed bath or shower and a wash hand basin each of which is provided with a satisfactory supply of hot and cold water; and
- It has an effective system for the draining of foul water and surface water
- Structurally stable
- Capable of accommodating the applicant(s) without causing overcrowding
- If the accommodation is within a house in Multiple Occupation and the property is subject to Mandatory HMO Licensing then there must be either a Licence issued or a proper application made awaiting determination. More information can be obtained by visiting the following web address http://www.liverpool.gov.uk/Housing/Multiple_occupancy_homes/Mandatory_HMO_licensing/index.asp
- If the accommodation is within a house in Multiple Occupation then there must also be appropriate, properly working fire detection and alarm system installed which covers the whole of the building
- There should be a current gas safety certificate for all rented accommodation (Gas Safety Installation & Use Regulations 1998)

If the property meets the required standards an accommodation certificate will be provided. This certificate meets the needs of the Home Office and can therefore be used as part of a visa application.